



**Silicon Valley Clean Energy Authority
Customer Program Advisory Group Meeting**

Wednesday, January 17, 2018

11:00 am

Quinlan Community Center
Social Room
10185 N. Stelling Road
Cupertino, CA

MEETING MINUTES

Call to Order

Community Outreach Manager Pamela Leonard called the meeting to order at 11:02 a.m.

Roll Call

Present:

Member My Nguyen, City of Campbell
Member Gary Latshaw, City of Cupertino (arrived at 11:03 a.m.)
Member Donald Weiden, City of Los Altos
Member Peter Evans, Town of Los Altos Hills
Member George Parton, Town of Los Gatos
Member Bryan Mekechuk, City of Monte Sereno (arrived at 11:08 a.m.)
Member Jeff Homan, City of Mountain View
Member Sandeep Muju, City of Saratoga
Member Douglas Kunz, City of Sunnyvale
Member Tristan Mecham, Unincorporated Santa Clara County
Member Tara Sreerishnan, City of Cupertino
Member Pamela Garcia, Unincorporated Santa Clara County
Member Robert Brewer, City of Mountain View
Member Tara Martin-Milius, City of Sunnyvale

Absent:

Member Thomas Clavel, City of Milpitas
Member James Tuleya, City of Sunnyvale

Public Comment on Matters Not Listed on the Agenda

No speakers.

Regular Calendar

1) Welcome

SVCE Board Chair, Rob Rennie, and SVCE Interim CEO, Don Eckert, welcomed members and provided brief comments. Board Chair Rennie noted the Board formed the Customer Program Advisory Group to

get in touch with each community to find out what priorities they would like to see in programs to reduce GHG. Board Chair Rennie noted the Board wants good ideas, but also programs people will participate in, to figure out how to connect with people in these communities. Interim CEO Eckert described a present CCA value case -- greener power that is also cheaper – that may not be the case ten years from now and added the group's challenge is to develop a CCA value that will not diminish – the value of local control.

SVCE staff introduced themselves.

2) Introductions

Community Outreach Manager Leonard provided instruction on an introduction exercise; members introduced themselves and pitched ideas in groups on residentially focused programs related to electricity and reducing greenhouse gases.

The Committee recessed at 11:22 a.m.

The Committee reconvened at 11:30 a.m.

3) Customer Program Advisory Group Overview (Discussion)

Community Outreach Manager Leonard introduced the item and provided information on SVCE. Sarah Jo Manson, Community Outreach Specialist, Don Bray, Manager of Account Services, and Peyton Parks, Account Representative, provided additional information on tools and resources, targeting GHG emissions, charter information, and a CPAG roadmap. Staff responded to Committee questions.

Community Outreach Manager Leonard opened public comment.

Jeannie Bruins, SVCE Director, provided comments regarding teleconferencing and the Brown Act.

Community Outreach Manager Leonard closed public comment.

MOTION: Member Martin-Milius moved and Member Brewer seconded the motion to consider Item 5) *Elect Chair and Vice Chair.*

The motion carried unanimously with members Clavel and Tuleya absent.

5) Elect Chair and Vice Chair (Action)

Community Outreach Manager Leonard introduced the item.

Member Garcia nominated Member Martin-Milius for the role of Chair of the SVCE Customer Program Advisory Group.

Member Latshaw nominated Peter Evans for the role of Chair of the SVCE Customer Program Advisory Group.

Member Martin-Milius provided brief comments regarding her interest in serving as Chair.

Member Evans provided brief comments regarding his interest in serving as Chair.

VOTE FOR THE POSITION OF CHAIR (1st vote):

Member Latshaw: Evans

Member Mecham: Martin-Milius

Member Garcia: Martin-Milius

Member Martin-Milius: Martin-Milius
Member Kunz: Martin-Milius
Member Nguyen: Martin-Milius
Member Parton: Evans
Member Evans: Evans
Member Muju: Martin-Milius
Member Mekechuk: Evans
Member Weiden: Evans
Member Homan: Evans
Member Sreekrishnan: Abstain
Member Brewer: Evans

Board Clerk Andrea Pizano reported six votes for Member Martin-Milius, and seven votes for Member Evans.

As there were not least nine votes for one nominee, the Committee proceeded with a second vote for the position of Chair following comments from each nominee and a brief discussion from the group.

VOTE FOR THE POSITION OF CHAIR (2nd vote):

Member Nguyen: Martin-Milius
Member Latshaw: Evans
Member Weiden: Evans
Member Evans: Evans
Member Parton: Evans
Member Mekechuk: Evans
Member Homan: Evans
Member Muju: Martin-Milius
Member Kunz: Evans
Member Mecham: Evans
Member Sreekrishnan: Abstain
Member Garcia: Martin-Milius
Member Brewer: Evans
Member Martin-Milius: Martin-Milius

Board Clerk Pizano reported nine votes for Member Evans, four votes for Member Martin-Milius, and announced Peter Evans as Chair of the CPAG group.

MOTION: Member Mecham moved and Member Mekechuk seconded the motion to appoint Member Martin-Milius as Vice Chair of the CPAG.

Community Outreach Manager Leonard opened public comment.
No speakers.
Community Outreach Manager Leonard closed public comment.

The motion carried unanimously with members Clavel and Tuleya absent.

Following action on Item 5, the Board considered Item 4.

4) Brown Act and Protocol

Grace Schmidt, City Clerk of Cupertino, provided information regarding the Ralph M. Brown Act; Cupertino City Clerk Schmidt and staff responded to Committee questions.

Director Bruins provided additional information on Brown Act requirements. Director Bruins responded to Committee questions.

There were no objections from the Committee in having Vice Chair Martin-Milius lead the discussion on Committee Protocols. The group discussed and developed a list of ground rules for future meetings.

MOTION: Member Latshaw moved and Member Mekechuk seconded the motion to allow CPAG members to teleconference for future meetings; if someone were to call in for two meetings, the option to teleconference would be reevaluated.

The motion failed by the following roll call vote:

Yes: 5 - Member Latshaw
Member Mekechuk
Member Kunz
Member Sreekrishnan
Member Garcia

No: 8 - Member Nguyen
Member Weiden
Member Evans
Member Parton
Member Homan
Member Mecham
Member Brewer
Member Martin-Millius

Abstain: 1 - Member Muju

Absent: 2 - Member Clavel
Member Tuleya

Following discussion, the group clarified that teleconferencing would not be an option for future meetings.

The group discussed potential conflicts of interest.

Community Outreach Manager Leonard opened public comment.
No speakers.
Community Outreach Manager Leonard closed public comment.

Committee/Staff Remarks and Future Agenda Items

Community Outreach Manager Leonard announced an information workshop scheduled for February 10 from 8 a.m. to noon.

Director of Marketing and Public Affairs Alan Suleiman thanked committee members for their attendance and provided additional information on the workshop. Director of Marketing and Public Affairs Suleiman noted staff would meet with the Chair and Vice Chair of the group to develop an agenda for the next regularly scheduled CPAG meeting.

Members requested more information on the CPAG roadmap as presented in the PowerPoint.

Adjourn

Chair Evans adjourned the meeting at 1:17 p.m.

ATTEST:



SECRETARY