



**Silicon Valley Clean Energy Authority
Board of Directors Meeting**

Wednesday, September 14, 2016
7:00 pm
Santa Clara County Board Room
70 West Hedding Street, 1st Floor
San Jose, CA

MEETING MINUTES

Call to Order

Vice Chair Rennie called the meeting to order at 7:01 p.m.

Roll Call

Present:

Chair Rod Sinks, City of Cupertino (arrived during Closed Session)
Vice Chair Rob Rennie, Town of Los Gatos
Director Jeannie Bruins, City of Los Altos
Director John Harpootlian, Town of Los Altos Hills
Director Burton Craig, City of Monte Sereno
Director Steve Tate, City of Morgan Hill
Director John McAlister, City of Mountain View
Director Joe Simitian, County of Santa Clara (arrived during Closed Session)
Director Howard Miller, City of Saratoga
Director Jim Griffith, City of Sunnyvale (arrived at 7:02 p.m.)
Director Liz Gibbons, City of Campbell
Director Daniel Harney, City of Gilroy

Absent:

None

Public Comment on Closed Session

No speakers.

Vice Chair Rennie announced the item for the Closed Session. The Board adjourned to Closed Session in Room 157 at 7:02 p.m.

Convene to Closed Session

Conference with Real Property Negotiators
Property: 333 El Camino Real, Sunnyvale, CA
Agency Negotiator: Tom Habashi, CEO
Negotiating Party: Sunnyvale Village Associates
Under Negotiation: Price and terms of payment for office lease

The Board returned to the Board Room from Closed Session at 7:22 p.m. with all members present.

Report from Closed Session

Chair Sinks reported the Board met in Closed Session; direction was given, and the Board will consider action on the item later in the agenda.

Public Comment on Matters Not Listed on the Agenda

Chair Sinks opened public comment at 7:23 p.m.

No speakers.

Chair Sinks closed public comment closed at 7:23 p.m.

Consent Calendar

MOTION: Director Miller moved and Director Bruins seconded the motion to approve the Consent Calendar.

The motion carried with Director McAlister abstaining.

1a) Approve Minutes of the August 10, 2016, Board of Directors Meeting

1b) Approve Minutes of the August 27, 2016, Board of Directors Meeting

Regular Calendar

2) Executive Committee Report

Chair Sinks reported Executive Committee meeting discussions included office lease terms, an update on the status of banking and credit with River City Bank, a progress report on recruitment, and discussion of a benefits package.

CEO Tom Habashi responded to Board questions regarding the status of recruitment.

3) CEO Report

CEO Habashi provided the CEO Report including status updates on RFPs, the early start option for large commercial customers, the implementation plan, the Town of Los Altos Hills resolution regarding default service, and net metering customers. CEO Habashi noted the community outreach report, regulatory and legislative report, and list of agreements executed by the CEO are included as attachments to the staff report.

CEO Habashi responded to Board comments and questions.

James Tuleya, Sunnyvale resident, provided information regarding Peninsula Clean Energy's handling of net metering customers.

4) Review of Proposed Benefits Package and Personnel Policies

CEO Habashi introduced the item. Janelle Arsich, HR2GO, provided information regarding the proposed benefits package and personnel policies and responded to Board questions. CEO Habashi and General Counsel Greg Stepanich provided additional information and responded to Board questions. Members of the Executive Committee provided information regarding the Executive Committee's discussion of the benefits package and personnel policies.

Chair Sinks stated direction to staff to create a competitive benefits package in order to recruit and retain the best employees, while being responsible to the customer base.

Chair Sinks opened public comment.
No speakers.
Chair Sinks closed public comment.

General Counsel Stepanicich stated the item will come back to the Board for approval at the next meeting.

CEO Habashi stated the issue of retirement benefits will be brought back to the Executive Committee before coming back to the Board for approval at the next meeting.

5) Authorize the Chief Executive Officer to Negotiate and Execute an Office Lease Agreement

CEO Habashi stated an agreement is under negotiation for an office at 333 W. El Camino Real, Sunnyvale; the term of the agreement is 63 months, the size of the space is 5,702 square feet with rent starting at \$4.45 per square foot, with an increase of 3 percent per year for the next five years.

MOTION: Director McAlister moved and Director Bruins seconded the motion to authorize the CEO to execute the office lease on the basic terms as stated by CEO Habashi.

Director Gibbons inquired if the motion includes strong encouragement of the requirement for the building to stay within the SVCE program and the requirement for an electric car charging station.

Following discussion, the maker and seconder modified the motion to include encouragement to the CEO to have a discussion regarding the building staying within the SVCE program and providing an electric car charging station, but that the items not interfere with negotiations.
The motion carried unanimously.

6) Approve Resolution to Change Fiscal Year

General Counsel Greg Stepanicich presented the staff report and responded to Board questions. CEO Habashi provided additional information and responded to Board questions.

Chair Sinks opened public comment.
No speakers.
Chair Sinks closed public comment.

MOTION: Director Miller moved and Director Harney seconded the motion to approve a resolution amending the Authority's fiscal year.
The motion carried unanimously.

7) Approve Banking Services Agreement with River City Bank

CEO Habashi introduced the item. Treasurer Tim Kirby provided the staff report and responded to Board questions.

Chair Sinks opened public comment.
No speakers.
Chair Sinks closed public comment.

MOTION: Director Gibbons moved and Director Miller seconded the motion to authorize the Treasurer to execute a contract for banking services to River City Bank to serve as the Authority's depository and to provide other banking services at a total cost of approximately \$4,000 per year.
The motion carried unanimously.

8) Update on Securing Credit/Financing

Treasurer Tim Kirby provided an update on securing credit/financing and responded to Board questions.

Chair Sinks opened public comment.

Cherie Walkowiak, resident of Mountain View, commended the City of Gilroy.

Glenn Hendricks, Mayor of Sunnyvale, expressed appreciation to the Board.

Chair Sinks closed public comment.

9) Update on Branding and New Logo

CEO Habashi introduced the item. Communications Manager Misty Mersich provided an update on branding, revealed the new logo, and provided information regarding product offering names. Communications Manager Misty Mersich, CEO Habashi and General Counsel Stepanicich responded to Board questions.

The Board provided feedback on the logo, logo colors and reproducibility, and product offering names.

Chair Sinks opened public comment.

Bruce Karney, Carbon Free Mountain View, spoke in support of Board comments regarding the logo and in support of the two product names.

Chair Sinks closed public comment.

CEO Habashi stated that based on feedback from the Board, staff will look at the leaf shape in the logo and come back to the Board next month.

Board Member Announcements

Director John McAlister, City of Mountain View, inquired about biomass generators. CEO Habashi provided information.

Director Liz Gibbons, City of Campbell, expressed gratitude to staff for the Board Workshop.

Adjourn

Chair Sinks adjourned the meeting at 8:46 p.m.