



**Silicon Valley Clean Energy Authority**

**Board of Directors Meeting**

Wednesday, May 10, 2017

6:00 pm

Cupertino Community Hall

10350 Torre Avenue

Cupertino, CA

**MEETING MINUTES**

**Call to Order**

Chair Rennie called the meeting to order at 6:08 p.m.

**Roll Call**

**Present:**

Chair Rob Rennie, Town of Los Gatos

Vice Chair Daniel Harney, City of Gilroy (arrived during Closed Session)

Director Courtenay C. Corrigan, Town of Los Altos Hills (arrived at 6:10 p.m.)

Director Steve Tate, City of Morgan Hill

Director Jim Griffith, City of Sunnyvale (arrived at 6:09 p.m.)

Alternate Director John McAlister, City of Mountain View

Director Howard Miller, City of Saratoga

Director Rod Sinks, City of Cupertino

Director Liz Gibbons, City of Campbell

Director Jeannie Bruins, City of Los Altos

**Absent:**

Director Dave Cortese, County of Santa Clara

Director Burton Craig, City of Monte Sereno

Chair Rennie announced the item for the Closed Session.

**Public Comment on Closed Session**

No speakers.

The Board adjourned to Closed Session in Conference Room C (Cupertino Community Hall) at 6:10 p.m.

**Convene to Closed Session**

Public Employee Performance Evaluation

Title: Chief Executive Officer

Conference with Labor Negotiator

Agency Representative: Rob Rennie, Chair, Board of Directors

Unrepresented Employee: Chief Executive Officer

The Board returned to Cupertino Community Hall from Closed Session at 7:35 p.m. with Directors Gibbons, Cortese and Craig absent.

### **Report from Closed Session**

General Counsel Greg Stepanicich stated the Board met in Closed Session and direction was given to staff.

### **Public Comment on Matters Not Listed on the Agenda**

No speakers.

Chair Rennie noted a target meeting length of under one hour for the remaining items on the agenda.

### **Consent Calendar**

MOTION: Director Miller moved and Vice Chair Harney seconded the motion to approve the Consent Calendar.

The motion carried unanimously with Directors Gibbons, Cortese and Craig absent.

- 1a) Approve Minutes of the April 12, 2017, Board of Directors Meeting**
- 1b) Approve Delinquent Accounts and Collections Policy**
- 1c) Approve Capitalization Policy**

### **Regular Calendar**

#### **2) Executive Committee Report**

Chair Rennie stated the Executive Committee met on April 25 and discussed the Energy Risk Management Policy and an introduction to the Strategic Plan.

Chair Rennie opened public comment.

No speakers.

Chair Rennie closed public comment.

#### **3) CEO Report**

CEO Tom Habashi presented the CEO report which included an update on a presentation given to the City of Milpitas highlighting the value of being in a CCA, investor owned utilities' proposed power allocation methodology, an SVCE Regulatory/Legislative workshop scheduled for May 12 from 10:00 a.m. – 2:00 p.m., and notification of an opt out of a large commercial customer. Director Miller provided additional information on the City of Milpitas meeting. CEO Habashi confirmed with Chair Rennie that the SVCE Regulatory/Legislative workshop is open to the public and responded to additional questions from the Board.

Director Sinks requested staff send an email to the Board specifying the opt out percentages by account and load.

Director Bruins requested to ask a clarifying question on Item 1b) Approve Delinquent Accounts and Collections Policy on the Consent Calendar. General Counsel Stepanicich confirmed Director Bruins' request would be fine with Chair approval; Chair Rennie concurred. Director Bruins requested clarification in the policy on the reference to eligibility of accounts that are returned to PG&E; CEO Habashi provided information.

Chair Rennie opened public comment.  
No speakers.  
Chair Rennie closed public comment.

#### **4) Approve SVCE Energy Risk Management Policy (Action)**

CEO Habashi presented the staff report and responded to Board questions.

Director Griffith commented on page 13, Section 6.5, second to last bullet, “The exceedance shall be rectified as soon as possible via actions recommended by the Middle Office and approved by the ERM Risk Oversight Committee,” and requested the word “approved” be replaced with “reviewed” as the committee should not have approval authority.

Director Griffith noted if the CEO has the authority to sign a document, the CEO should do so, but if the Board of Directors will be approving a document, the Chair of the Board should sign; Director Griffith requested that this procedure be followed going forward. Director Bruins voiced agreement with Director Griffith’s comments.

Chair Rennie opened public comment.  
No speakers.  
Chair Rennie closed public comment.

The Board discussed the role of the Risk Oversight Committee as an advisory committee to the CEO. Following comments from the Board, CEO Habashi stated reports can be brought to the Board if there are exceedances or if problems arise.

MOTION: Director Corrigan moved and Director Tate seconded the motion to approve the Silicon Valley Clean Energy Authority Energy Risk Management Policy, including the revisions to replace “approved” with “reviewed” in Section 6.5 and obtain document signature from the Chair of the Board as opposed to the CEO.

Director Sinks noted the document could include, “this has been reviewed and approved for Board consideration by,” with a signature from CEO Habashi with final approval and signature from the Chair.

The motion carried unanimously with Directors Gibbons, Cortese, and Craig absent.

#### **5) Introduction of Strategic Plan**

CEO Habashi introduced the item, provided a PowerPoint presentation, and responded to Board questions. Don Bray, Manager of Account Services, and Alan Suleiman, Director of Marketing & Public Affairs, responded to Board questions and provided additional information.

The following suggestions and comments were given to staff:

***Mission Statement: Reduce dependence on fossil fuels by providing carbon free, affordable and reliable energy and innovative programs for the SVCE community.***

Board members requested changing the word “energy” to “electricity” in the proposed mission statement.

***Goal 1: Strategy 1.6, Tactic 1.6.2: Continue to provide great benefits***

Board members requested changing “great benefits” to “competitive benefits”.

***Goal 3: Preserve and enhance SVCE’s competitiveness within its service area***

Board members requested incorporating programs into competitiveness in addition to financial competitiveness.

**Goal 7: Work with the community to achieve GHG reduction of 30% from baseline by 2021**

Board members requested clarification on the baseline figure.

**General comments**

Board members requested staff review the language used in the strategic plan to reflect that of a public agency and confirm the volume and strategies listed reflect what staff can achieve in a reasonable time period.

Chair Rennie opened public comment.

James Tuleya, Sunnyvale resident, stated that he provided suggestions to staff on the strategic plan that had not been included. Tuleya spoke regarding the data management service provider contract and obtaining data from PG&E on detailed customer hourly usage that would allow a CCE to bill a customer on a generation rate schedule that is different from PG&E's rate schedule; Tuleya suggested adding an item to the strategic plan relating to enabling rate setting flexibility by resolving this problem. Tuleya responded to Board questions.

Chair Rennie closed public comment.

**Board Member Announcements and Direction on Future Agenda Items**

Director Corrigan noted she would like the Board and staff to consider ways that SVCE can cross-promote with other local agencies and provided an example of a potential opportunity that arose during a JPA Library Board meeting discussion regarding the purchase of an electric vehicle. Director Corrigan requested either an agenda item in the future or for Board members to reach out to colleagues on other Boards to look at opportunities for cross-pollinization.

Director Sinks commented the Bay Area Air Quality Management District (BAAQMD) has grants for electric vehicles that display the BAAQMD logo on city vehicles. Director Sinks noted branding opportunities for SVCE (ex: charging stations, city fleets, VTA buses, etc.) and supports Director Corrigan's idea.

Chair Rennie announced the next meeting for Friday, May 12, at 10:00 a.m. at the Sunnyvale Community Center.

**Adjourn**

Chair Rennie adjourned the meeting at 8:52 p.m.