



**Silicon Valley Clean Energy
Finance and Administration Committee Meeting**

Friday, January 17, 2020
12:00 pm

Silicon Valley Clean Energy Office
Conference Room
333 W El Camino Real, Suite 290
Sunnyvale, CA

Margaret Abe-Koga, Chair
City of Mountain View

Howard Miller, Vice Chair
City of Saratoga

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

Courtenay C. Corrigan
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Susan Ellenberg
County of Santa Clara

Nancy Smith
City of Sunnyvale

AGENDA

Call to Order

Roll Call

Public Comment on Matters Not Listed on the Agenda

The public may provide comments on any item not on the Agenda. Speakers are limited to 3 minutes each.

Consent Calendar

- 1) Approve Minutes from the September 3, 2019 Finance and Administration Committee Meeting

Regular Calendar

- 2) CEO Update (Discussion)
- 3) Credit Rating Update (Discussion)
- 4) New Office Lease Update (Discussion)
- 5) Long-term Power Prepay Agreement Update (Discussion)

Committee/Staff Remarks

Adjourn

svcleanenergy.org

333 W El Camino Real
Suite 290
Sunnyvale, CA 94087



Margaret Abe-Koga, Chair
City of Mountain View

Howard Miller, Vice Chair
City of Saratoga

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Jeannie Bruins
City of Los Altos

Courtenay C. Corrigan
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Bob Nuñez
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Susan Ellenberg
County of Santa Clara

Nancy Smith
City of Sunnyvale

**Silicon Valley Clean Energy
Finance and Administration Committee Meeting**

Tuesday, September 3, 2019
12:00 pm

Silicon Valley Clean Energy Office
Conference Room
333 W El Camino Real, Suite 290
Sunnyvale, CA

DRAFT MINUTES

Call to Order

Committee Chair Miller called the meeting to order at 12:12 p.m.

Roll Call

Present:

Committee Chair Howard Miller, City of Saratoga
Committee Vice Chair Rob Rennie, Town of Los Gatos
Director Liz Gibbons, City of Campbell
Director Javed Ellahie, City of Monte Sereno

Absent

Director Bob Nuñez, City of Milpitas
Committee member Maria Öberg, County of Santa Clara

Board Clerk Andrea Pizano announced Director Bob Nuñez, City of Milpitas, would no longer be serving as SVCE's Milpitas representative; Board Clerk Pizano noted a new appointment to SVCE's Board of Directors was scheduled to occur at the Milpitas City Council meeting that evening.

Public Comment on Matters Not Listed on the Agenda

No speakers.

Committee Chair Miller requested to hear Item 2) *Long-term Power Prepay Agreement* prior to the Consent Calendar as the first item to allow participation from the consultant; there were no objections from the committee. The committee proceeded to address the Regular Calendar.

Regular Calendar

2) Long-term Power Prepay Agreement (Discussion)

The committee addressed the Regular Calendar and heard Item 2 following Roll Call.

Director of Finance and Administration Don Eckert introduced Michael Berwanger of PFM Financial Advisors LLC, participating by phone, who provided a summary of the long-term power prepay discussion from the last Finance and Administration Committee meeting.



Margaret Abe-Koga, Chair
City of Mountain View

Director of Finance and Administration Eckert and Berwanger responded to committee member questions; Director of Finance and Administration Eckert noted the item was brought to the committee as a briefing, and more information would be provided at the next meeting following the request for proposals process.

Howard Miller, Vice Chair
City of Saratoga

3) Credit Rating Update (Discussion)

Liz Gibbons
City of Campbell

Director of Finance and Administration Eckert introduced the item and Christopher Roberts of Barclays Investment Bank, participating by phone. Roberts provided information to the committee on the credit rating process.

Rod Sinks
City of Cupertino

4) Recommend Approval of Proposed FY 2019-20 Operating Budget (Action)

Fred M. Tovar
City of Gilroy

Director of Finance and Administration Don Eckert introduced the item, presented a PowerPoint presentation, and responded to committee member questions.

Committee members provided feedback on the presentation.

Jeannie Bruins
City of Los Altos

Committee Chair Miller summarized committee member comments regarding a human resources position, and noted if a position is needed, an adjustment to the budget can be made at a later time.

Courtenay C. Corrigan
Town of Los Altos Hills

Director of Finance and Administration Eckert noted he would meet with Director Ellahie following the meeting to discuss SVCE margins by customer class, and verbalize at the Board meeting that the information is available to all Board members.

Rob Rennie
Town of Los Gatos

Committee Chair Miller commented on three varying perspectives on customer class margins:

Bob Nuñez
City of Milpitas

- 1) Lowest possible margin should be on the end users;
- 2) Minimum margin should protect SVCE's Direct Access business; and,
- 3) Everyone contributes equally.

Javed Ellahie
City of Monte Sereno

Committee Chair Miller suggested staff gather data to understand the pros and cons of each perspective depending on how the margins are adjusted, and determine if the topic should be brought to the Board for a decision.

Yvonne Martinez Beltran
City of Morgan Hill

Committee members suggested staff begin planning for the future governance structure of SVCE.

Susan Ellenberg
County of Santa Clara

MOTION: Committee Vice Chair Rennie moved and Director Gibbons seconded the motion to recommend the Board approve the recommended Fiscal Year 2019-20 Operating Budget as presented, less the margins slide in the presentation which will be verbalized.

Nancy Smith
City of Sunnyvale

The motion carried unanimously with Director Nuñez and Committee member Öberg absent.



Margaret Abe-Koga, Chair
City of Mountain View

5) Approve Recommendation to Renew \$35 million Line of Credit with River City Bank (Action)

Director of Finance and Administration Eckert introduced the item and responded to committee member questions; Committee Chair Miller requested the amount of the termination fee.

Howard Miller, Vice Chair
City of Saratoga

MOTION: Director Gibbons moved and Committee Vice Chair Rennie seconded the motion to recommend the Board approve Silicon Valley Clean Energy (SVCE) to renew the \$35 million line of credit for two years with River City Bank (RCB).

Liz Gibbons
City of Campbell

The motion carried unanimously with Director Nuñez and Committee member Öberg absent.

Rod Sinks
City of Cupertino

6) CEO Update (Discussion)

Fred M. Tovar
City of Gilroy

CEO Balachandran noted there was nothing to report.

Jeannie Bruins
City of Los Altos

Consent Calendar

The Consent Calendar was heard following Item 6.

Courtenay C. Corrigan
Town of Los Altos Hills

Director Gibbons noted she would connect with staff following the meeting with some questions regarding agreements on the consent calendar; Committee Chair Miller requested staff address these questions prior to presenting the items on the consent calendar at the Board meeting on September 11, 2019. Director of Finance and Administration Eckert responded to brief questions on the consent calendar.

Rob Rennie
Town of Los Gatos

MOTION: Committee Vice Chair Rennie moved and Director Gibbons seconded the motion to approve the consent calendar, with a request that all outstanding questions be addressed by staff prior to the Board meeting.

Bob Nuñez
City of Milpitas

The motion carried unanimously with Director Nuñez and Committee member Öberg absent.

Javed Ellahie
City of Monte Sereno

1a) Approve Minutes from the August 6, 2019 Finance and Administration Committee Meeting

Yvonne Martinez Beltran
City of Morgan Hill

1b) Approve to Recommend Board Authorization to the CEO to Execute Agreement with Braun Blaising Smith Wynn P.C. ("BBSW")

Susan Ellenberg
County of Santa Clara

1c) Approve to Recommend Board Authorization to the CEO to Execute Renewal Agreement with Pacific Printing for Printing Services

Nancy Smith
City of Sunnyvale

1d) Approve to Recommend Board Authorization to the CEO to Execute Renewal Agreement with Maher Accountancy for Accounting Services

Committee/Staff Remarks

Committee/Staff Remarks was addressed following the Consent Calendar.

Director of Finance and Administration requested feedback from the committee on filling the vacancy left by Director Nuñez; Committee Chair Miller suggested the item be brought for discussion at the Board and recommended the committee remain at five members. Committee Chair Miller directed staff to bring the item to the Board at the



Margaret Abe-Koga, Chair
City of Mountain View

September 11, 2019 meeting with two options: 1) keep the committee membership at five members for 2019, or 2) appoint a member to fill the vacancy.

Howard Miller, Vice Chair
City of Saratoga

Adjournment

Committee Chair Miller adjourned the meeting at 1:28 p.m.

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Jeannie Bruins
City of Los Altos

Courtenay C. Corrigan
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Bob Nuñez
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Susan Ellenberg
County of Santa Clara

Nancy Smith
City of Sunnyvale



Staff Report – Item 2

Item 2: CEO Update

To: Silicon Valley Clean Energy Finance and Administration Committee

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 1/17/2020

This item will be addressed in the form of an oral report from CEO Girish Balachandran.



Staff Report – Item 3

Item 3: Credit Rating Update

To: Silicon Valley Clean Energy Finance and Administration Committee

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 1/17/2020

This item will be addressed in the form of an oral report to the Finance and Administration Committee from the Director of Finance and Administration.



Staff Report – Item 4

Item 4: New Office Lease Update

To: Silicon Valley Clean Energy Finance and Administration Committee

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 1/17/2020

This item will be addressed in the form of a presentation to the Finance and Administration Committee from the Director of Finance and Administration.



Staff Report – Item 5

Item 5: Long-term Power Prepay Agreement Update

To: Silicon Valley Clean Energy Finance and Administration Committee

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 1/17/2020

This item will be addressed in the form of an oral report to the Finance and Administration Committee from the Director of Finance and Administration.