Call to Order

Roll Call

Public Comment on Matters Not Listed on the Agenda
The public may provide comments on any item not on the Agenda. Speakers are limited to 3 minutes each.

Regular Calendar
1) Adopt Resolution Authorizing the Chief Executive Officer to Grant 30-days Paid-Time-Off to Employees Affected by the Covid-19 Virus (Action)

Board Member Announcements and Direction on Future Agenda Items

Adjourn

svcleanenergy.org
333 W El Camino Real
Suite 290
Sunnyvale, CA 94087
Staff Report – Item 1

Item 1: Adopt Resolution Authorizing the Chief Executive Officer to Grant 30 days of Paid-Time-Off to Employees Affected by the Covid-19 Disease

To: Silicon Valley Clean Energy Board of Directors

Prepared by: Girish Balachandran, CEO

Date: 3/11/2020

RECOMMENDATION
Staff recommends approval of Resolution 2020-11 authorizing the Chief Executive Officer to grant up to 30 days of Paid-Time-Off (PTO) to employees affected by the Coronavirus ("COVID-19").

BACKGROUND
COVID-19 is a serious disease (caused by the virus SARS-CoV-2) impacting the world's health and economy. On February 3, 2020, the Director of Emergency Services of the County of Santa Clara proclaimed a local emergency based on conditions of extreme peril to the safety of persons and property in Santa Clara County resulting from COVID-19. On March 2, 2020, Governor Newsom declared a state of emergency.

SVCE management has opened channels of communication to educate staff and mitigate the risks from COVID-19 with updates provided as new information is learned.

ANALYSIS & DISCUSSION
In the unfortunate event that an employee is diagnosed with COVID-19, they would most likely be unavailable for work for a significant time. The Resolution provides financial security during a time of high anxiety by allowing the employee to draw upon the 30 additional days of PTO before using their accrued PTO. The benefit will be applied on a case-by-case review.

The situation is fluid. As new information is provided, further recommendations from staff may be forthcoming to the Board.

STRATEGIC PLAN
The recommendation supports the "Health and Welfare" goals of the strategic plan.

ALTERNATIVE
Staff is open to suggestions from the Board.

FISCAL IMPACT
This recommendation will have a minimal fiscal impact to the agency if an employee is affected.

ATTACHMENTS
1. Resolution 2020-11 Authorizing the Chief Executive Officer to Grant 30 Days Paid-Time-Off to Employees Affected by the Covid-19 Disease
SILICON VALLEY CLEAN ENERGY AUTHORITY
RESOLUTION NO. 2020-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SILICON VALLEY CLEAN ENERGY AUTHORITY AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO GRANT 30 DAYS PAID-TIME-OFF TO EMPLOYEES AFFECTED BY THE COVID-19 DISEASE

WHEREAS, the Silicon Valley Clean Energy Authority (“Authority”) was formed on March 31, 2016 pursuant to a Joint Powers Agreement to study, promote, develop, conduct, operate, and manage energy programs in Santa Clara County; and

WHEREAS, Governor Newsom of California declared a state of emergency in response to the Coronavirus (“COVID-19”) on March 2, 2020; and

WHEREAS, on February 3, 2020 the Director of Emergency Services of the County of Santa Clara proclaimed a local emergency based on conditions of extreme peril to the safety of persons and property in Santa Clara County resulting from COVID-19; and

NOW THEREFORE, the Board of Directors of the Silicon Valley Clean Energy Authority hereby resolves:

SECTION 1. In response to the potential impact to the Authority and its employees from contracting the COVID-19 disease, the Board hereby authorizes the Chief Executive Officer to grant up to thirty (30) days of additional Paid-Time-Off to eligible employees that both (a) receive a documented positive test result from a COVID-19 test administered by a health provider, and (b) are subject to a health-provider imposed quarantine as treatment for the COVID-19 disease.
PASSED AND ADOPTED this 11th day of March, 2020, by the following vote:

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Chair

ATTEST:

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Andrea Pizano, Board Secretary