



# **2021 Board Meetings – Summer Recess and Options For Meeting Start Time Change**

**Executive Committee Meeting  
February 4, 2021**

# Purpose

1. Discuss a possible one-month hiatus in the summer months from Executive Committee and Board meetings; and
2. Discuss options for a potential time change to board meetings

# Summer Hiatus

- One-month recess since 2018
- Suggested break for July 2021
- Recommendation will be put on Consent Calendar for February Board meeting

# Proposed Time Change to Board Meetings

- Interest expressed at November 2020 board meeting to explore change of start time in regular board meetings
- Discussion – Is there a desire to change the meeting time, and if so, under what terms?

# CCA Board Meeting Day/Time

Organization	Meeting Day	Meeting Time	Change in time with Virtual Meetings?	Reason
Central Coast Community Energy	First Wednesday of the month	10:30 a.m.	No	
Clean Energy Alliance	Third Thursday of the month	2:00 p.m.	No	
Clean Power Alliance	First Thursday of the month	2:00 p.m.	No	
East Bay Community Energy	Third Wednesday of the month	5:00 p.m.	Yes	Meetings were originally scheduled at 6:00 p.m., however due to longer meetings the time was moved up to 5:00 p.m.
Marin Clean Energy	Third Thursday of the month	7:00 p.m.	No	
Peninsula Clean Energy	Fourth Thursday of the month	6:30 p.m.	No	
Pioneer Community Energy	Third Thursday of the month	3:00 p.m.	No	
Redwood Coast Energy Authority	Fourth Thursday of the month	3:30 p.m.	No	
Sonoma Clean Power	First Thursday of the month	8:45 a.m.	No	

# Meeting Starting Time Scenarios

(Meeting day stays the same)

Start time earlier than 4 PM

Scenario #1	Difficult	Some Difficulty	Not An Issue
Public Participation	X		
Members with 9am-5pm jobs	X		
Fatigue from a long day			X

Start time 4 PM or later

Scenario #2	Difficult	Some Difficulty	Not An Issue
Public Participation		X	
Members with 9am-5pm jobs		X	
Fatigue from a long day			X

No change in start time

Scenario #3	Difficult	Some Difficulty	Not An Issue
Public Participation			X
Members with 9am-5pm jobs			X
Fatigue from a long day	X		

# Options for Discussion

- Propose meetings occur on the same scheduled day (2<sup>nd</sup> Wednesday of the month) at an earlier time;
- Leave meeting schedule as-is with no change in time (remain at 7pm)
- Other

# For Consideration

1. Recommend a one-month summer hiatus from Board and Executive Committee meetings in July 2021; and
2. Recommend board action on approving a new regular meeting time/leave regular meeting schedule as-is



# Executive Committee Discussion

