



Howard Miller, Chair
City of Saratoga

Nancy Smith, Vice Chair
City of Sunnyvale

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Margaret Abe-Koga
City of Mountain View

Susan Ellenberg
County of Santa Clara

svcleanenergy.org

333 W El Camino Real
Suite 290
Sunnyvale, CA 94087

**Silicon Valley Clean Energy
Audit Committee Meeting**
Wednesday, September 2, 2020
2:30 pm

Pursuant to State of California Executive Order N-29-20, dated March 17, 2020, the meeting was conducted via teleconference.

MEETING MINUTES

Call to Order

Committee Vice Chair Smith called the meeting to order at 2:32 p.m.

Roll Call

Present:

Committee Vice Chair Nancy Smith, City of Sunnyvale
Director George Tyson, Town of Los Altos Hills
Alternate Director Elaine Marshall, City of Milpitas

Absent

None.

All committee members participated via teleconference.

Public Comment on Matters Not Listed on the Agenda

No speakers.

Consent Calendar

MOTION: Alternate Director Marshall moved and Director Tyson seconded the motion to approve the consent calendar.

Vice Chair Smith opened public comment.

No speakers.

Voce Chair Smith closed public comment.

The motion carried unanimously by verbal roll call vote.

1) Approve Minutes of the February 5, 2020, Audit Committee Meeting

Following the Consent Calendar, the Committee considered Item 3.

Regular Calendar

3) Selection of 2020 SVCE Audit Committee Chair and Vice Chair (Action)



Howard Miller, Chair
City of Saratoga

Nancy Smith, Vice Chair
City of Sunnyvale

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Margaret Abe-Koga
City of Mountain View

Susan Ellenberg
County of Santa Clara

MOTION: Alternate Director Marshall moved and Director Tyson seconded the motion to nominate Director Nancy Smith to serve as Chair, and Alternate Director Elaine Marshall to serve as Vice Chair of the 2020 Audit Committee.

Vice Chair Smith opened public comment.
No speakers.
Vice Chair Smith closed public comment.

The motion carried unanimously by verbal roll call vote.

Following the appointment of Chair, Chair Smith presided over the remainder of the meeting and the Committee heard Item 2.

2) CEO Update (Discussion)

CEO Girish Balachandran announced there was nothing to report.

The Committee heard Item 4 following Item 2.

4) Financial Audit Kick-Off (Discussion)

Interim Director of Finance and Administration Don Rhoads introduced the item and Brett Bradford of Piseni & Brinker LLP. Bradford provided an overview of the financial audit process. Bradford, Mike Maher of Maher Accountancy, and staff responded to committee member questions.

Committee Chair Smith opened public comment.
No speakers.
Committee Chair Smith closed public comment.

5) Information Technology Audit Update (Discussion)

Administrative Services Manager Kevin Armstrong and Management Analyst Nik Zanutto presented a PowerPoint presentation on the information technology audit. Management Analyst Zanutto responded to committee member questions.

Committee Chair Smith opened public comment.
No speakers.
Committee Chair Smith closed public comment.

Committee/Staff Remarks

No comments.

Adjournment

Committee Chair Smith adjourned the meeting at 3:03 p.m.

svcleanenergy.org

333 W El Camino Real
Suite 290
Sunnyvale, CA 94087

ATTEST:

A handwritten signature in black ink, appearing to read "Andrea Pe", is written over a horizontal line.

SECRETARY