



**Silicon Valley Clean Energy
Executive Committee Meeting**

Monday, February 24, 2020
1:00 pm

Silicon Valley Clean Energy Office
Conference Room
333 W El Camino Real, Suite 290
Sunnyvale, CA

Howard Miller, Chair
City of Saratoga

Nancy Smith, Vice Chair
City of Sunnyvale

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Margaret Abe-Koga
City of Mountain View

Susan Ellenberg
County of Santa Clara

MEETING MINUTES

Call to Order

Chair Miller called the meeting to order at 1:02 p.m.

Roll Call

Present:

Chair Howard Miller, City of Saratoga
Vice Chair Nancy Smith, City of Sunnyvale
Director Liz Gibbons, City of Campbell
Director Rod Sinks, City of Cupertino

Absent:

Director Margaret Abe-Koga, Mountain View

Public Comment on Matters Not Listed on the Agenda

No speakers.

Consent Calendar

MOTION: Director Gibbons moved and Vice Chair Smith seconded the motion to approve the Consent Calendar.

The motion carried unanimously with Director Abe-Koga absent.

- 1a) Approve Minutes of the January 31, 2020, Executive Committee Meeting**
- 1b) Approve Cancellation of July 24, 2020 Executive Committee Meeting**

Regular Calendar

2) CEO Update (Discussion)

CEO Girish Balachandran provided an update which included a meeting of the newly formed legislative ad hoc committee would be scheduled, and an announcement on CalCCA's Lobby Day on March 10, 2020.



Howard Miller, Chair
City of Saratoga

Vice Chair Smith commented she would be meeting with various agencies in Washington, D.C. with the National League of Cities on March 10, 2020.

Nancy Smith, Vice Chair
City of Sunnyvale

Chair Miller opened public comment.
No speakers.
Chair Miller closed public comment.

Liz Gibbons
City of Campbell

3) Board Succession Planning, Communications, and Orientation/Continuous Education Update (Discussion)

Rod Sinks
City of Cupertino

Board Clerk Andrea Pizano presented a PowerPoint presentation and responded to committee member questions.

Fred M. Tovar
City of Gilroy

The committee discussed SVCE communications amongst the board, member agency councils/board, city managers, and member agency working group (MAWG) members.

Neysa Fligor
City of Los Altos

Chair Miller opened public comment.
Bruce Karney supported the idea of two-year terms for board members and inquired what is expected of alternate directors.

George Tyson
Town of Los Altos Hills

Chair Miller closed public comment.

Rob Rennie
Town of Los Gatos

Board Clerk Pizano introduced Exercise #1 and requested committee members provide feedback on five draft interview questions that would be asked of existing board members to help staff understand various learning techniques to assist future board members (Attachment 1).

Carmen Montano
City of Milpitas

At 1:23 p.m. the group reviewed the questions individually for approximately five minutes; staff responded to committee member questions.

Javed Ellahie
City of Monte Sereno

Committee members provided feedback on the draft questions. Following feedback on the draft questions, the committee proceeded to Exercise #2.

Yvonne Martinez Beltran
City of Morgan Hill

Board Clerk Pizano introduced Exercise #2 and requested committee members take five minutes to write down what they consider to be fundamental topics related to SVCE and the energy business.

Margaret Abe-Koga
City of Mountain View

The committee displayed their post-its on the whiteboard (Attachment 2); staff distributed a list of topics compiled by staff directors.

Susan Ellenberg
County of Santa Clara

The committee provided feedback on the concepts and suggested including high-level and big picture concepts, for example SVCE's Strategic Plan, and suggested presenting the concepts in a way that is not overwhelming.

Director Sinks suggested offering an option to test knowledge learned by taking a quiz following the completion of learning modules. Director Smith suggested presenting information graphically and offering a library of job aides and Director Gibbons suggested developing an interactive glossary.

Board Clerk Pizano confirmed the list of topics from staff directors would be distributed electronically to committee members to provide additional feedback.

svcleanenergy.org

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Howard Miller, Chair
City of Saratoga

Chair Miller opened public comment.
Bruce Karney suggested MAWG members be the first group to learn the material and provide feedback prior to making the modules available to board members.

Nancy Smith, Vice Chair
City of Sunnyvale

Chair Miller closed public comment.

Liz Gibbons
City of Campbell

4) Built Environment Programs Update (Discussion)

Director of Decarbonization and Grid Innovation Programs Aimee Bailey and Account Services Manager John Supp presented a PowerPoint presentation and responded to committee member questions.

Rod Sinks
City of Cupertino

Director Gibbons suggested staff include engineers and members of the Construction Specifications Institute in the expansion of the built environment program, and when offering technical support, consider the use of Leadership in Energy and Environmental Design (LEED) and the California Green Building Standards Code and how they interface.

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

Committee members suggested breaking down the chart of adopted reach codes to be more specific.

George Tyson
Town of Los Altos Hills

Director Sinks requested to see an overarching page which shows reach code adoption in other cities and counties.

Rob Rennie
Town of Los Gatos

Chair Miller opened public comment.
Bruce Karney commended the reach code effort and suggested a utility user tax.

Carmen Montano
City of Milpitas

James Tuleya, resident of Sunnyvale and Chair of Carbon Free Silicon Valley, encouraged adding to the lessons learned the importance of advocacy. Tuleya suggested providing a simple version of what would be provided to architects and developers for technical assistance to councilmembers across the region, and noted Peninsula Clean Energy already approved the staff recommendation. Tuleya noted the City of Sunnyvale's Climate Action Plan mentions utility user taxes as something to look into.

Javed Ellahie
City of Monte Sereno

Chair Miller closed public comment.

Yvonne Martinez Beltran
City of Morgan Hill

5) Customer Resource Center – Appliance Marketplace Contract (Discussion)

Margaret Abe-Koga
City of Mountain View

Director of Account Services and Community Relations Don Bray presented a PowerPoint presentation and responded to committee member questions.

Susan Ellenberg
County of Santa Clara

Chair Miller left the meeting at 2:48 p.m.; Vice Chair Smith presided over the remainder of the meeting.

Vice Chair Smith opened public comment.
James Tuleya, Home Energy Analytics, noted 'Energy Use and Emissions' was no longer listed as a key element, and recommended the overarching website include a page that would reference existing programs that are already being paid for by rate payers.

Vice Chair Smith closed public comment.

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Howard Miller, Chair
City of Saratoga

Director of Account Services and Community Relations Bray addressed the comment from Tuleya.

Nancy Smith, Vice Chair
City of Sunnyvale

Committee/Staff Remarks

Director Gibbons thanked staff for addressing a question last week, and announced she would be unable to attend the March Executive Committee meeting.

Liz Gibbons
City of Campbell

Adjournment

Vice Chair Smith adjourned the meeting at 2:56 p.m.

Rod Sinks
City of Cupertino

Attachments

1. Executive Committee Exercise Prompts
2. Exercise #2 Post-it Responses from Executive Committee Members

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

ATTEST:

A handwritten signature in black ink, appearing to read "Andrea Pa", is written over a horizontal line.

SECRETARY

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
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