



Silicon Valley Clean Energy Executive Committee Meeting

Monday, January 27, 2025
10:00 am

George Tyson, Chair
Town of Los Altos Hills

Larry Klein, Vice Chair
City of Sunnyvale

Elliot Scozzola
City of Campbell

J.R. Fruen
City of Cupertino

Zach Hilton
City of Gilroy

Sally Meadows
City of Los Altos

Rob Rennie
Town of Los Gatos

Garry Barbadillo
City of Milpitas

Bryan Mekechuk
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Pat Showalter
City of Mountain View

Tina Walia
City of Saratoga

Otto Lee
County of Santa Clara

Silicon Valley Clean Energy Office
333 W. El Camino Real, Suite 330
Sunnyvale, CA

Teleconference Meeting Information:
<https://svcleanenergy-org.zoom.us/j/89443594402>

Telephone (Audio only):
US: +1 669 219 2599
Webinar ID: 894 4359 4402

Members of the public may observe this meeting electronically by accessing the meeting via instructions above. Public Comments can be sent in advance of the meeting via email up to three hours before the meeting begins to Board Clerk Andrea Pizano at Andrea.Pizano@svcleanenergy.org and will be distributed to the Executive Committee. The public will also have an opportunity to provide comments during the meeting. Members of the public using Zoom may comment during public comment or the applicable agenda item by using the Raise Hand feature and you will be recognized by the Chair. Those using the telephone (audio only) feature should press star 9 on your phones to initiate the "Raise Hand" function in Zoom. You will then be announced, unmuted, and your time to speak will begin.

The public may provide comments on any matter listed on the Agenda. Speakers are customarily limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Board Clerk Andrea Pizano at Andrea.Pizano@svcleanenergy.org prior to the meeting for assistance.

AGENDA

Call to Order

Roll Call

Public Comment on Matters Not Listed on the Agenda

The public may provide comments on any matter not listed on the Agenda provided that it is within the subject matter jurisdiction of SVCE. Speakers are customarily

svcleanenergy.org

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Suite 330
Sunnyvale, CA 94087



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limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.

Consent Calendar (Action)

- 1) Approve Minutes of the November 22, 2024, Executive Committee Meeting

Regular Calendar

- 2) CEO Update (Discussion)
- 3) Elect Chair and Vice Chair of the 2025 SVCE Executive Committee (Action)
- 4) Select a Regular Meeting Schedule for 2025 Executive Committee Meetings (Action)
- 5) Recommend the SVCE Board of Directors Approve an Updated Cashout Policy for Rooftop Solar Customers (Action)
- 6) Program Snapshot: Electric Vehicle Rebates (Informational)

Committee/Staff Remarks

Adjourn

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333 W El Camino Real
Suite 330
Sunnyvale, CA 94087



**Silicon Valley Clean Energy
Executive Committee Meeting**

Friday, November 22, 2024
1:00 p.m.

Silicon Valley Clean Energy Office
333 W El Camino Real, Suite 330
Sunnyvale, CA

DRAFT MEETING MINUTES

Call to Order

Chair Klein called the meeting to order at 1:01 p.m.

Prior to Roll Call, Director Meadows announced she would be participating remotely pursuant to AB 2449 due to a physical disability qualifying under the Americans with Disabilities Act, and did not have anyone present in the room with her.

Roll Call

Present:

Chair Larry Klein, City of Sunnyvale
Vice Chair Bryan Mekechuk, City of Monte Sereno
Director Sally Meadows, City of Los Altos (participated remotely)
Director George Tyson, Town of Los Altos Hills
Director Yvonne Martinez Beltran, City of Morgan Hill (arrived at 1:22 pm)
Director Tina Walia, City of Saratoga

Absent:

None

A quorum was present.

Public Comment on Matters Not Listed on the Agenda

No speakers.

Consent Calendar

Chair Klein opened public comment.
No speakers.
Chair Klein closed public comment.

MOTION: Vice Chair Mekechuk moved and Director Walia seconded the motion to approve the Consent Calendar.

The motion carried by verbal roll call vote with Director Martinez Beltran absent.



1) Approve Minutes of the August 23, 2024, Executive Committee Meeting

Regular Calendar

2) CEO Update (Discussion)

Director Martinez Beltran arrived at 1:22 pm during Item 2.

CEO Monica Padilla provided an update regarding the next phase of organizational realignment at Silicon Valley Clean Energy (SVCE) relating to internal staff restructuring to help improve communication with the Board and key stakeholders in the community. CEO Padilla noted further information would be provided at the December board meeting.

Chair Klein opened public comment.

No speakers.

Chair Klein closed public comment.

3) CEO Transition Ad Hoc Committee Report (Discussion)

Director Tyson provided a verbal closing report from the CEO Transition Ad Hoc committee, which included the importance of board member attendance at meetings to avoid quorum issues, and a preference for having the Chair in person to preside over meetings. Director Tyson noted the group also discussed a stipend for attendance if there became an issue with engagement or attendance, but the ad hoc committee did not reach a conclusion or bring forth a proposal.

Vice Chair Mekechuk expressed his gratitude to CEO Padilla, staff, and the ad hoc committee members for contributing towards a successful CEO transition. Vice Chair Mekechuk shared his preference for not receiving a stipend for his service.

Chair Klein opened public comment.

No speakers.

Chair Klein closed public comment.

Chair Klein shared his gratitude to the ad hoc committee and CEO Padilla for the transition and acknowledged the importance of achieving quorum for committee meetings.

Director Meadows acknowledged committee members for their in-person attendance to meet quorum during her inability to attend meetings in person due to reasons that fall under AB 2449.

4) SVCE Information Update on 2025 SVCE Board Elections (Information Only)

Andrea Pizano, Sr. Executive Assistant and Board Clerk, presented information on the upcoming board elections for the appointment of Chair, Vice Chair, Executive Committee and other SVCE committees.

Staff responded to questions and comments from Director Walia regarding committee seats and formation of future ad hoc committees.

Chair Klein opened public comment.

No speakers.

Chair Klein closed public comment.



5) Recommend Approval of the Fiscal Year 2024-25 Budget Update (Action)

Amrit Singh, CFO and Director of Administrative Services, provided a presentation on the Fiscal Year 2024-2025 Budget Update, rates, expenditures, and highlights of the budget update. The topics of discussion included:

- A recap of assumptions used in setting the adopted budget and an update on the budget forecast using recent PG&E rates forecast;
- Comparison of Adopted and Updated Budget;
- Updated Reserve Projection;
- Proposal on funding long-term strategic priorities; and
- Discussion on additional uncertainty in budget projections.

Staff responded to committee member questions relating to PCIA pricing, pending CPUC decision on rates in December, and bill credits, programs, and outreach for low-income customers.

Chair Klein opened public comment.

No speakers.

Chair Klein closed public comment.

MOTION: Vice Chair Mekechuk moved and Director Walia seconded the motion to recommend the SVCE Board of Directors approve the updated Fiscal Year 2024-2025 Operating Budget.

The motion carried unanimously by verbal roll call vote.

6) Establish the Affordable Clean Community Fund (Discussion)

Zoe Elizabeth, Deputy Director of Decarbonization Programs and Policy, presented a request to the Executive Committee to recommend the SVCE Board of Directors consider establishing an SVCE Affordable Clean Community Fund, and outlined the following three proposed funding priority areas:

- Discount rate stabilization
- Scalable support for pollution-free appliances
- Local and emerging power supply technology

Staff responded to committee member questions and comments that included the following:

- Availability of discount stabilization and scalable support for pollution-free appliances for all SVCE customer types, including small and medium businesses;
- Affordability requirements in SVCE and other CCA service areas;
- Forecast of an annual number of customers who could receive heat pump water heaters based on the estimated investment cap;
- Proposed priority observations;
- Integration of programs for newly built housing;
- Expansion of current programs to include customer bill assistance; and
- Partnerships with youth.

Deputy Director of Decarbonization Programs and Policy Elizabeth presented funding allocations and FY 24/25 budget estimates and responded to questions.

Chair Klein opened public comment.



No speakers.
Chair Klein closed public comment.

7) Request the SVCE Executive Committee Recommend the SVCE Board of Directors Approve SVCE's Policy Updates as Part of the Agency Policies Streamlining Project (Action)

Michael Callahan, General Counsel, provided information regarding the adoption of staff's proposed revisions to general and administrative policies, which included:

Adoption of:

- G&A Vehicle and Charger Use Policy (consolidated)
- G&A California Public Records Act Policy
- G&A CEO Absence Policy
- G&A Hybrid Meetings Policy

Retirement of:

- G&A Vehicle Use Policy
- G&A Charging Station Policy

General Counsel Callahan reviewed the framework for the 2024 policy refresh project, provided a status summary, and highlighted key takeaways and next steps.

Staff responded to questions and comments regarding Public Records Act requests and policy training for future staff and board members.

Chair Klein opened public comment.
No speakers.
Chair Klein closed public comment.

MOTION: Director Walia moved and Director Tyson seconded the motion to approve SVCE's Policy Updates as Part of the Agency Policies Streamlining Project.

The motion carried unanimously by verbal roll call vote.

Committee/Staff Remarks

Vice Chair Mekechuk acknowledged Beth Trenchard, SVCE Communications Consultant, for her work on the Hourly Flex Pricing pilot.

Chair Klein acknowledged SVCE staff for supporting the EV Expo in Sunnyvale.

Adjournment

Chair Klein wished everyone a Happy Thanksgiving, reminded the group about the holiday mixer scheduled for December 11, 2024, and adjourned the meeting at 2:40 p.m.

ATTEST:

Andrea Pizano, Board Secretary



Staff Report – Item 2

Item 2: CEO Update

From: Monica Padilla, CEO

Prepared by: Andrea Pizano, Sr. Executive Assistant and Board Clerk

Date: 1/27/2025

This item will be addressed in the form of an oral report to the Executive Committee.



Staff Report – Item 3

Item 3: Elect Chair and Vice Chair of the 2025 SVCE Executive Committee

From: Monica Padilla, CEO

Prepared by: Andrea Pizano, Sr. Executive Assistant and Board Clerk

Date: 1/27/2025

RECOMMENDATION

Staff recommends the Silicon Valley Clean Energy (SVCE) Executive Committee elect a 2025 Chair and Vice Chair to preside over committee meetings.

BACKGROUND

As an appointed ongoing committee of the SVCE Board of Directors (Board), Executive Committee meetings are public and subject to the Ralph M. Brown Act. Per [SVCE's Operating Rules and Regulations](#), the Executive Committee is appointed at the annual meeting in January and there are no limits on the number of terms that a Director may serve on a committee. The Chair and Vice Chair will be selected by the Executive Committee by an affirmative vote of a majority of all members of the entire committee ([SVCE's Joint Powers Agreement](#), Section 4.9.1).

ANALYSIS & DISCUSSION

With Executive Committee appointments made at the January 8, 2025 Board meeting, staff recommends committee members appoint a Chair and Vice Chair to preside over meetings for 2025. Any member of the Executive Committee may serve as Chair or Vice Chair and there are no term limits.

The 2024 positions were held by Director Larry Klein as Chair, and Director Bryan Mekechuk as Vice Chair.

Process and Procedure for Chair/Vice Selection

At the meeting, those interested in the role of 2025 Chair or Vice Chair will inform the Chair by self-nomination; nominations of other members of the committee will also be accepted. Once all nominations have been made, each interested member will be given an opportunity to make a statement.

If there is more than one person interested in either role, a roll call vote will be performed by the Board Clerk. Each committee member will be asked to vote for their selection by name. For this Executive Committee of six members, a vote of four members will be required to identify the Chair/Vice Chair. A ratification vote will be taken to solidify the selection.

In the event four votes is not reached, the top two candidates with the most votes will continue for additional rounds of votes until four votes is received.

STRATEGIC PLAN

Not applicable.

Agenda Item: 3

Agenda Date: 1/27/2025

ALTERNATIVE

Not applicable.

FISCAL IMPACT

No fiscal impact as a result of selecting a Chair and Vice Chair of the Executive Committee.



Staff Report – Item 4

Item 4: Select a Regular Meeting Schedule for 2025 Executive Committee Meetings

From: Monica Padilla, CEO

Prepared by: Andrea Pizano, Sr. Executive Assistant and Board Clerk

Date: 1/27/2025

RECOMMENDATION

Staff recommends the Executive Committee approve an ongoing meeting date and time for 2025 Executive Committee meetings. Staff proposes to keep the existing schedule of every fourth Friday of the month at 10:00 a.m., a summer recess in July, and an early date of February 21, 2025 for the February meeting.

BACKGROUND

In June 2016, the Silicon Valley Clean Energy (SVCE) Board of Directors (Board) approved the formation of the Executive Committee with the role of advising the CEO and Board on matters pertaining to the operations of SVCE. The approved role of the Executive Committee is advisory to the Board unless the Board directs or delegates specific decision-making authority to the Executive Committee, such as delegating final approval of a professional services agreement.

For reference, the Executive Committee has met on Fridays since 2019. The 2024 Executive Committee meetings were held every fourth Friday of the month at 10:00 a.m. and the July meeting was cancelled.

ANALYSIS & DISCUSSION

New members of the 2025 Executive Committee were selected at the January 8, 2025 Board of Directors meeting. The dates and times for the Executive Committee meetings need to be agreed to and approved for the year.

All meetings will be hybrid with the option for committee members to participate in person at the SVCE office or remotely from a publicly accessible and noticed location. Members of the public will be able to attend in person or remotely. All meetings will follow the Ralph M. Brown Act, and AB 2449 if applicable.

STRATEGIC PLAN

Not applicable.

ALTERNATIVE

This item is for discussion; staff is open to suggestions from committee members.

FISCAL IMPACT

No fiscal impact as a result of selecting a regular meeting schedule.

ATTACHMENT

1. Draft Proposed 2025 Executive Committee Meeting Schedule



2025 Executive Committee Meeting Schedule (Proposed)

Fourth Fridays of the month at 10:00 a.m. at the SVCE Office (333 W. El Camino Real, Suite 330, Sunnyvale, CA)

February 21, 2025*

March 28, 2025

April 25, 2025

May 23, 2025

June 27, 2025

No meeting in July

August 22, 2025

September 26, 2025

October 24, 2025

Combined November/December meeting to be identified due to holidays

*Please note this does not fall on the fourth Friday of the month, but staff is proposing this date due to an existing conflict

**Staff Report – Item 5**

Item 5: Recommend the SVCE Board of Directors Approve an Updated Cashout Policy for Rooftop Solar Customers

From: Monica Padilla, CEO

Prepared by: Peyton Parks, Energy Services Principal
 Justin Zagunis, Director of Customer Success

Date: 1/27/2025

This item will be addressed in the form of a presentation to the Executive Committee (EC), providing an overview of SVCE’s incentives for surplus rooftop-solar production and requesting that the EC recommend the SVCE Board of Directors approve staff’s updates to SVCE’s cashout policy.

ATTACHMENTS

1. The presentation for this item is posted to the SVCE website.

**Staff Report – Item 6**

Item 6: Program Snapshot: Electric Vehicle Rebates

From: Monica Padilla, CEO

Prepared by: Hannah Gustafson, Programs Lead

Date: 1/27/2025

This item will be addressed in the form of a presentation to the Executive Committee providing a snapshot overview of the Electric Vehicle (EV) Rebates Program.

ATTACHMENT

The presentation for this item is posted to the SVCE website.