
Board of Directors Feedback Session on Headquarters

May 14, 2025



**Today's
Exercise will be
interactive and
fun!**

- Overview of Building
- Feedback on Category 1: BOD Chambers
- Feedback on Category 2: Community Space



Welcome to our new HQ!

Building Specs:

- Built in 1979 and remodeled in 2019-21
- 28,000 square feet

Considerations:

- 1st floor for BOD Chamber, conference rooms, community space, and storage
- 2nd floor for staff workspace

Session Goal:

Receive policy direction from the SVCE BOD and public on the priorities for the BOD chambers and community space at the new SVCE Headquarters.





Staff held brainstorm session on designing a productive workspace

Key Takeaways:

- Create a modular environment that can adapt over time as the workforce evolves
- Design space to maximize individual and collaborative productivity
- Ensure space reflects SVCE values and sustainability goals
- Include space for the public, customers, and stakeholders





Will keep an eye towards sustainability

Energy & Measures

- Building is already all-electric (Yay!)
- Feasibility of solar + battery storage
- Explore EV charging and solar carports

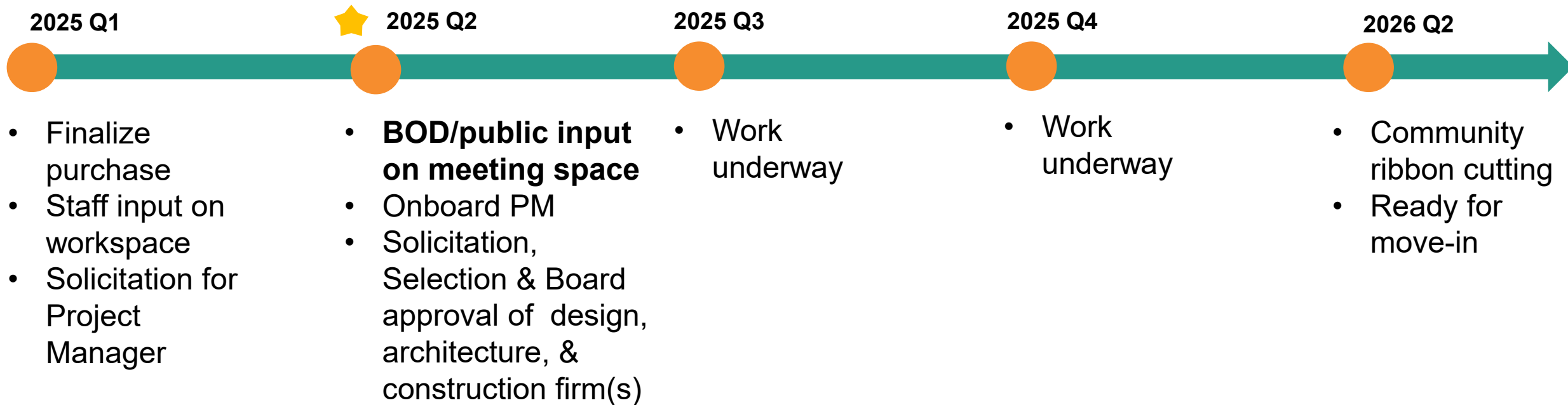
Reduce Overall Impacts

- Reuse current office furniture and equipment as appropriate
- Ensure new equipment uses sustainable materials or thrift
- No single-use plastic items
- Low volatile organic compound (VOC)



Headquarters Timeline (Subject to Change)

Outline of the building's next steps



Board Chambers Session Input





Category 1: Board Chambers



The new SVCE Board Chambers will serve four key functions.



The purpose of this session is to gather input on how to design the space to support each of these functions.

Key Functions:

- Board collaboration
- Staff & Board collaboration
- Public input
- Flexible space for events



Board Chambers – Various CCA Examples



San Diego Community Power



Ava Energy



Sonoma Clean Power



Board Meetings
Marin Clean Energy

MCE Board members convening at a monthly public meeting.



Category 1: BOD Chamber Instructions

- 1. Intro / individual brainstorm (3 min).** Quietly write any ideas on the physical features, audio/visual technology, and other uses you would like for the chamber on post-its. Envision an effective space based on your experience in your jurisdiction's chambers or similar spaces.
- 2. Group Discussion (20 min).** Everyone shares ideas with the group. Note common ideas and examples on an easel pad.
- 3. Share out and hang up notes (5 min).** One person is assigned to report on the most common ideas and features, and other notable responses from the discussion.

Community Space Input Session





Prioritizing the Benefits of Community Space

Staff is seeking policy direction on the benefits the Board of Directors would like to prioritize in the community space.

This session is **not** focused on specific ideas or design specifications.

Rather, staff will collect input on Board priorities and work with the building design team to create a space that maximizes those benefits.

Example: If BOD prioritizes education and supporting local nonprofits, SVCE staff will direct designers to develop design proposals for a community space that emphasizes education and supports local nonprofit gatherings.



Community Spaces – Sonoma Clean Power’s Advanced Energy Center





Community Spaces – PG&E Energy Center and City of Roseville's Utility Exploration Center



PG&E Energy Center (closed)



City of Roseville: Utility Exploration Center



Category 2: Community Space Instructions

1. **Collect Additional Benefits (7mins).** Benefits we have heard so far:

- Revenue – should the space generate revenue?
- Innovation – how important is it to support technology innovation? Is this a core role?
- Community organization – do we want to create a space for community groups?
- Education – do we want to hold educational events for students? Contractors? Others?
- Customer service/ bill education – do we want to create in-person resources for customers?

2. **Forced Ranking Exercise (20 mins).**

Rank benefits based on your priorities (each person gets two of each color):

- **Green** = essential
- **Yellow** = important
- **Blue** = nice-to-have
- **Red** = not important

3. **Forced Ranking Cleanup/ Results (5 mins).**

Essential, important choose one each



Next Steps

Item 1
PRESENTATION

- Summarize feedback from today
- Present takeaways at the May Executive Committee Meeting
- Work with designers to ensure the takeaways and key design considerations are baked into design
- June '25 - seek Board-approval of contract(s) with architect/designer and contractor



Building Examples

